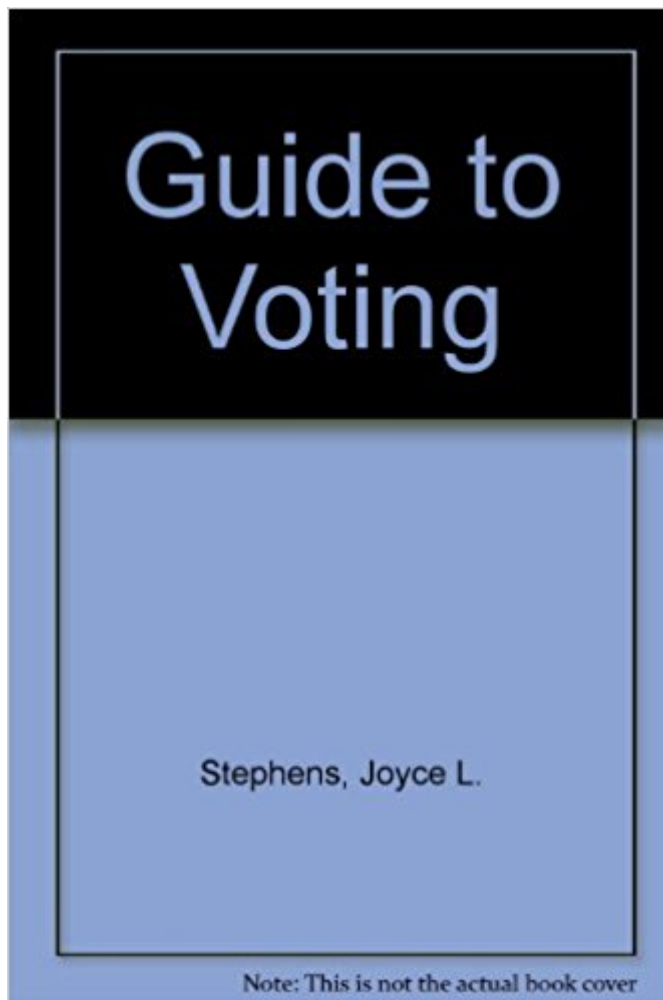


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# Guide To Voting



## Synopsis

A single source for information about and procedures for all methods of voting: voice, ballot, proxy, preferential, cumulative, teleconference, machine, bullet voting, secret ballot by mail and more. Included is a chapter on voting in governmental elections, direct voting and electoral college. This book is a valuable resource for individuals and organizations for all voting procedures.

## Book Information

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Guide to Voting Procedures for Voluntary Organizations You want your vote to make a difference. In voluntary organizations, voting is the method by which members help to carry out the goals and objectives of the organization. Voting allows everyone to participate in the decision-making process. Guide to Voting provides the basis for a choice of the best method for any given situation.

Knowledge of voting procedures helps the officers and members to carry out this very important process with due assurance that it is fair and accurate. Included in the book: Voice vote, show of hands Ballot voting Forms for ballots Forms for tellers reports Proxy voting Voting by mail and teleconference Procedures for counting and reporting the results Preferential voting Cumulative voting Bullet voting Secret ballot and signed ballot The nominating committee The elections committee Counting procedures Forms for counting Overview of public voting List of voting machine vendors Examples and illustrations of procedures

Joyce L. Stephens, Professional Registered Parliamentarian, Professional Parliamentary Specialist, APPL Certified Teacher Joyce L. Stephens was awarded a Certificate of Registration in 1980 by examination of the National Association of Parliamentarians, and achieved the designation of

Professional the same year. She is certified by The Academy of Parliamentary Procedure and Law as Professional Parliamentary Specialist and Certified Teacher. Her certifications are the highest which can be achieved by both organizations. She has served as National President of the Academy and as President of the Florida State Association of Parliamentarians. She has as as State Parliamentarian for the Florida State Association of Parliamentarians, and National Parliamentarian for the Academy. She served as a member of the Professional Development Committee of The National Association of Parliamentarians, the committee that administers the qualifying and recertification of Professional Registered Parliamentarians, and has served on the NAP Board of Directors. She graduated from Eckerd College (formerly Florida Presbyterian College) with a degree in management. She is a member colleague of CAI (Community Associations Institute). She is author of books on parliamentary procedure and articles in several publications, and is the editor of The Answer, the journal of the Academy, and of The Florida Parliamentarian, the quarterly magazine of the Florida State Association of Parliamentarians. She is a State of Florida certified Provider of Continuing Education for Community Association Managers, and a consultant for the Florida Institute of Government at the University of South Florida. She has been adjunct faculty at Daytona Community College. She has extensive experience in all phases of parliamentary law and procedure having served as a parliamentary consultant for over eighteen years. She has served in numerous offices in professional, civic, and charitable associations, acquiring the kind of organizational experience which cannot be acquired in any other way. She has performed all parliamentary services to .i.conventions;conventions, professional associations, fraternal associations, homeowners associations, churches, arts councils, credit unions, labor unions, sports organizations, historical societies, and other not for profit organizations.

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